



September 23-24, 2011

Food Vendor Application

VENDOR NAME: _____

CONTACT PERSON: _____

DAYTIME PHONE: _____

E-MAIL ADDRESS: _____

MAILING ADDRESS: _____

ELECTRICAL NEEDS (Please specify amp size of each piece of cooking equipment): _____

VENDOR SPACE FEE

- Fee includes access to generator, hand washing station, restroom, one electrical connection, two 8' tables, and 2 chairs. Standard booth size is 8'x10'. Accommodations will be made for catering trailers.
- Vendors are responsible for supplying their own extension cord(s) and tent, if needed.

\$300 per space

CHECK NUMBER _____

(Make check payable to BPCCC Foundation)

ITEM(S) TO BE SOLD (Only items listed will be considered for approval and only approved items may be sold.):

DESCRIPTION OF ITEM	PRICE
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____

(Attach additional sheet if necessary.)

STATEMENT OF AGREEMENT: The undersigned acknowledges that he/she has received and read the BPCCC 100 VENDOR POLICIES and agrees to comply with all policies stated herein. Furthermore, he/she agrees to participate in and occupy the assigned space at the BPCCC 100 in return for remittance of the vending fee. A 50% refund will be given to cancellations received by 4:30p.m. on Friday, September 2, 2011. REFUNDS WILL NOT be granted after September 2, 2011. Vendors will comply with municipal laws and ordinances, including applicable tax requirements. Vendors are responsible for collecting and remitting all applicable taxes to the appropriate agencies. Vendors indemnify, defend, and hold harmless the BPCCC Foundation, Inc Board and all representatives of BPCCC 100 from and against any and all liabilities by reason of vendor's participation in the BPCCC 100.

Signature: _____ Date _____

Submit application and vendor space fee to:

Bossier Parish Community College Foundation, Inc.; Attn: Marjoree Harper; 6220 East Texas St.; Bossier, LA 71111

Proof of Insurance is required for each food vendor with equipment that may be hazardous to bystanders. Bossier Parish Community College and the BPCCC Foundation must be named as additional insured and a certificate of insurance must be furnished one week prior to the event.



Dear Vendor,

Thank you for your interest in the BCC 100 Mini NASCAR Race, a fundraiser to benefit the Bossier Parish Community College Foundation. Our goal is to make this event the region's premier fundraiser, and by offering a wide variety of quality food from reputable, well-known vendors, we can satisfy hungry race faces while at the same time, provide a fun and profitable weekend for you!

Below are some FAQs regarding the race:

TENTATIVE VENDOR HOURS OF OPERATION

Friday, September 23, 2011

10:00 a.m. to 4:00 p.m.

Saturday, September 24, 2011

11:00 a.m. – 4:30 p.m.

TENTATIVE SCHEDULE OF RACE EVENTS

Friday, September 23, 2011

8:00 a.m.

1:00 p.m.

4:00 p.m.

Car Inspections; Team Contests; Team Contest Awards

Qualifying Laps

Tailgate Party

Saturday, September 24, 2011

8:00 a.m.

9:00 a.m. – 12:00 p.m.

12:00 – 1:00 p.m.

1:00 – 3:00 p.m.

3:00 p.m.

4:00 p.m.

Drivers' Meeting

Cup Races

Lunch Break

2nd Chance Qualifier Races

Main Event Championship Race / Champions Shoot-Out

Trophy Presentation

VENDOR SET UP

Vendor set up is from 8:00 – 10:00 a.m. on Friday, September 23, 2011. Vehicles must be out of the vendor area no later than ONE HOUR before the event opens each day, and may not re-enter until after the event closes each day.

FOOD VENDOR POLICIES

- The same food item may not be sold by more than one vendor. In case of duplicate requests, consideration will be given on a first come, first served basis.
- In keeping with the Louisiana Health Regulations, all food items must be prepared on site or in a certified kitchen off-site.
- Coca-Cola will be the ONLY beverage concessionaire. No other vendors will be approved to serve drinks of any kind.
- Possession of alcohol and/or chemical substances or the consumption of these items is strictly prohibited.
- Vendors are responsible for equipping their own vending area with signage.
- Vendors are responsible for providing their own generator and/or tent if needed.
- Vendors are responsible for complying with all Department of Health regulations.

VENDOR SPACE FEE

\$300 per space (Fee includes access to generator, hand washing station, restroom, one electrical connection, two 8' tables, and 2 chairs)

QUESTIONS

Contact Marjoree Harper, Vendor Coordinator, at 678-6144 or mharper@bpcc.edu.